Anaphylaxis Management Policy

Issue date:	
Last Review date:	May 2025
Recent review date:	17 March, 2026
Review cycle:	Annual
Approved by:	SCC Board

BACKGROUND/RATIONALE

Shepparton Christian College will comply with Ministerial Order 706 – Anaphylaxis Management in Victorian Schools and the associated guidelines related to anaphylaxis management in schools as published and amended by the Department from time to time.

Shepparton Christian College will undertake to support the health care needs of all students with severe medical conditions and will respect the confidentiality and dignity of students with these conditions.

Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. Reactions usually begin within minutes of exposure and can progress rapidly at any time over a period of up to two hours. The most common allergens in school aged children are peanuts, eggs, tree nuts (e.g. cashews), cow's milk, fish and shellfish, wheat, soy, sesame, latex, certain insect stings and medication.

The key to prevention of anaphylactic reactions in school is knowledge of those students who have been diagnosed at risk, awareness of triggers (allergens), prevention of exposure to these triggers, and education. Partnerships between the School and parents are important in ensuring that certain allergens are kept away from the student whilst at school. Adrenaline, given through an EpiPen® autoinjector to the muscle of the outer mid-thigh, is the most effective first aid treatment for anaphylaxis.

The College considers that management of students at risk of anaphylaxis is a shared responsibility of parents/guardians and the College to take all reasonable steps to:

- Share information regarding the student's medical condition;
- Prevent an anaphylactic incident; and
- If such an incident occurs, to respond in a timely, informed, and appropriate manner.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

PURPOSE

- To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the student's schooling
- To raise awareness about anaphylaxis and the School's Anaphylaxis Management policy within the school community
- To engage with parents/carers of students at risk of anaphylaxis in assessing risks, developing risk minimisation strategies and management strategies for the student
- To ensure that each staff member has adequate knowledge and training regarding anaphylaxis and the school's policy and procedures to assist in further reducing risk and for responding to instances where an anaphylactic reaction occurs.
- To remain compliant with *Ministerial Order 706: Anaphylaxis Management in Victorian Schools* and the guidelines on anaphylaxis management.

DEFINITIONS

- Adrenaline Autoinjector Device: A spring-loaded device with a predetermined dose of adrenaline for use in anaphylaxis.
- Adrenaline Autoinjector for General Use: A 'Back-Up' or 'unassigned' Adrenaline Autoinjector purchased by the School.
- Anaphylaxis: Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. Reactions usually begin within minutes of exposure and can progress rapidly at any time over a period of up to two hours. The most common allergens in school aged children are peanuts, eggs, tree nuts (e.g., cashews), cow's milk, fish and shellfish, wheat, soy, sesame, latex, certain insect stings and medication.
- ASCIA: Australasian Society of Clinical Immunology and Allergy, the peak professional body of clinical immunology and allergy in Australia and New Zealand.

ADRENALINE AUTOINJECTOR PENS

The Principal or their delegate will purchase and have on hand backup adrenaline autoinjector pens for general use and for the management of anaphylaxis cases where the person suffering an anaphylaxis reaction does not have an adrenaline autoinjector pen immediately handy, was not aware they had anaphylaxis or in cases where a second dose is required as instructed by Medical Professionals.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

The amount of adrenaline autoinjector pens to be purchased will be based on the following criteria:

- The number of students currently in the school with medical conditions that may result in an anaphylactic reaction
- The accessibility of the adrenaline autoinjector pens supplied by families for students with anaphylaxis conditions
- The quick and efficient access to sufficient adrenaline autoinjector pen in case of emergency be that in the school yard, at excursions, camps or other special events conducted or organised by the school
- The need for replacement of adrenaline autoinjector pens based on their expiration date or use, whichever is first

Where to locate the Adrenaline Autoinjector Devices

Adrenaline autoinjector pens can be accessed as follows:

- Autoinjector Devices (along with ASCIA Action Plans) are kept in the first aid room. Students have their own allergy pack (pencil case), clearly labelled with their name, hanging on a hook on the first aid room wall. The student's personal Autoinjector Device and ASCIA Action plan is in the pencil case.
- The college keeps general use EpiPens® in the top drawer of the cabinet in the first aid room. The drawer is labelled "Adrenaline Auto-Injectors" and "EpiPens".
- Primary students at risk of anaphylaxis are asked to provide an additional EpiPen® which is stored in their classroom by their teacher.

Adrenaline autoinjector storage information is available from the Anaphylaxis Management Plans.

ANAPHYLAXIS TRAINING

At the beginning of the year, the Principal or their delegated representative determines which teachers and other school staff involved in classes or events with students at risk of anaphylaxis need up-to-date training in accredited and/or non-accredited anaphylaxis management courses (22578VIC Course in First Aid Management of Anaphylaxis). At this time, it is also determined which staff require renewal of training.

The College opts to use face-to-face training over online training and employs Accredited Trainers for this purpose. Staff must attend annual face-to-face training as part of 22578VIC Course in First Aid Management of Anaphylaxis in order to maintain qualifications in anaphylaxis management. A biannual briefing is held each calendar year regarding students at the College with anaphylaxis, one of these briefings takes place at the beginning of the year.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

At other times while a student with anaphylaxis is under the care or supervision of the College, including excursions, yard duty, camps and special event days, the School will ensure that there are sufficient numbers of staff present who have up-to-date training in accredited and/or non-accredited anaphylaxis management courses (22578VIC Course in First Aid Management of Anaphylaxis).

The Principal or their delegated representative will identify the School staff to be trained based on a risk assessment process. If there are staff without training, this will be provided to these staff as soon as practicable after the student enrols. Where this is not possible, an interim plan will be developed in consultation with the student's parents.

All staff will be briefed, once each semester, by a staff member who has up-to-date anaphylaxis management training, on:

- The School's Anaphylaxis Management Policy
- The causes, symptoms and treatment of anaphylaxis
- The identities of the students identified as at risk of anaphylaxis
- Student Anaphylaxis Action Plans (ASCIA Action Plan) and Anaphylaxis Management Plans (Risk Minimisation Plan)
- Where student medication is located
- Where School General Use EpiPens® and Trainer EpiPens® are located
- How to use an auto-adrenaline injecting device (hands-on training using EpiPen® training devices)
- The school's first aid and emergency response procedures

In the event of an anaphylactic reaction, the School's first aid procedures and student ASCIA Action Plan will be followed in responding to an anaphylactic reaction.

INDIVIDUAL ANAPHYLAXIS MANAGEMENT PLANS

Any student with Anaphylaxis will be required to have an ASCIA Action Plan (copied in colour), provided by the parent and signed by their treating medical practitioner.

Additionally, the Principal or their delegated representative will ensure that individual management plans are developed, in consultation with the students' parents/carers, for any student who has been diagnosed by a medical practitioner as being at risk of anaphylaxis.

Individual Anaphylaxis Management Plans must be in place as soon as practicable after the student enrols and where reasonably possible before their first day of school.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

The individual Anaphylaxis Management Plan will set out the following:

- Information about the diagnosis, including the type of allergy or allergies the student has (based on a diagnosis from a medical practitioner)
- Strategies to minimise the risk of exposure to allergens while the student is under the care or supervision of school staff, for in-school and out of school settings including camps and excursions or other events conducted, organised or attended by the school
- The name of the person/s responsible for implementing the strategies
- Information on where the student's medication will be stored
- The student's emergency contact details
- An ASCIA Action Plan (copied in colour), provided by the parent, that:
  - Sets out the emergency procedures to be taken in the event of an allergic reaction;
  - Is signed by a medical practitioner who was treating the child on the date the practitioner signs the Action Plan; and
  - Includes an up-to-date photograph of the student

Review of Student Anaphylaxis Management Plans

The student's individual Anaphylaxis Management Plan will be reviewed, in consultation with the student's parents/carers:

- Annually, and as applicable,
- If the student's condition in relation to anaphylaxis changes, or
- Immediately after a student has an anaphylactic reaction at school
- In cases where a student with an anaphylaxis condition is required to participate in an off-site activity, such as a camp, excursion or other school event

Storage of student Anaphylaxis Action and Management Plans

The School will store copies of the student's ASCIA Action Plan and Anaphylaxis Management Plans:

- On an internal staff network
- Within the online student medical management system, Consent2Go
- In the Sick Bay
- With the student's anaphylaxis medication (student ASCIA Action Plan only)
- For off-site events the ASCIA Action Plans are kept in the student's allergy pack (pencil case) and on Consent2Go
- Student may also carry one on their person

Copies of the ASCIA General Action Plan will also be displayed in staff areas including the Sick Bay, Staff Room, Science room, Home Economics room and Music tuition room.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

COMMUNICATION PLAN

The principle or their delegate will be responsible for ensuring that a communication plan is developed to provide information to all staff, students, and parents about anaphylaxis and the College's anaphylaxis management policy. This Communication Plan can be found at the end of this document.

The communication plan will include information about what steps will be taken to respond to an anaphylactic reaction by a student in a classroom, in the yard, on excursions, camps, and special event days.

Volunteers and casual relief staff of students at risk of anaphylaxis will be informed about students at risk of anaphylaxis and their role in responding to an anaphylactic reaction by a student in their care as appropriate.

A list of students with anaphylaxis with their photographs will be updated as required and kept in the staff room and at other key locations around the college.

PREVENTION STRATEGIES

The college will ensure that risk minimisation and prevention strategies are in place for all relevant in-school and out-of-school settings, which include (but are not limited to) the following:

- during classroom activities (including specialist and elective classes);
- between classes and other breaks;
- during recess and lunchtimes;
- before and after school; and
- special events including incursions, sports, cultural days, fetes or class parties, excursions and camps.

Please see below sections for specific information regarding risk minimisation and prevention strategies for the outlined areas.

Student Staff Ratios for Camps, Excursions or other school run events

While a student is under the care of the school outside of normal class activities including in the school yard, at camps and excursions or other special events conducted, organised or attended by the school, the Principal or their delegate will ensure that there are a sufficient number of staff present who have the necessary training required for any anaphylactic condition.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

In-School Settings

Classrooms

- Copy of Student's Individual Anaphylaxis Management Plan kept in the Sick Bay and, for primary students, in their Classroom.
- Products labelled 'may contain traces of nuts' should not be served to students allergic to nuts. Products labelled 'may contain milk or egg' should not be served to students with milk or egg allergy.
- Awareness of possible hidden allergens in food and other substances used in cooking, food technology, science, and art classes.
- Ensure all cooking utensils, preparation dishes, plates, and knives/forks etc. are washed and cleaned thoroughly after preparation of food and cooking.

School Grounds

- Sufficient supervision of students by a staff member who is trained in the administration of EpiPens.
- EpiPens and Individual Anaphylaxis Plans are easily accessible from the school grounds. (First Aid Bay)
- A Communication Plan is in place for staff on duty so medical information can be retrieved quickly and all staff are aware how to inform the First Aid Officer if an anaphylactic reaction occurs during recess or lunchtime.
- Staff on duty can identify those students at risk of anaphylaxis.
- Students with anaphylactic responses to insects are encouraged to stay away from water or flowering plants.
- Lawns are regularly mowed and bins are covered.
- Students are to keep drinks and food covered while outdoors.

Special Events

- Sufficient staff who have been trained in the administration of an EpiPen are supervising students.
- Party balloons are not to be used if a student is allergic to latex.

If food provided for College functions contains nuts or nut products, or may contain traces of nuts, appropriate identification labels should be placed on the serving dish with the items in question. It is the expectation that these foods are to be avoided.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

Food & Food Technology

Staff members should have an explicit knowledge of students and their respective allergies and be familiar with the Risk Minimisation Plan.

There should not be any nut or nut-based products used in Food Technology. Recipes used should be chosen to reflect the needs of the students based on any known allergy.

If a staff member suspects a student may have been accidentally exposed to a known allergen, they are to notify the Office immediately and monitor the student following basic first aid procedures – i.e. DRSABCD.

Out-of-School Settings

Excursions/Camps/Tours

- Risk assessment that includes each student attending should be completed
- Staff trained in administering EpiPens are to attend
- Identify the location of the EpiPen i.e., who will carry it, how it will be taken to the student.
- Individual Anaphylaxis Management Plans and EpiPens are to be easily accessible and staff must be aware of their location
- Review the student's Individual Anaphylaxis Management Plan prior to departure to ensure that it is up to date and relevant to the particular excursion/camp/tour

Camps or Remote Settings

- Shepparton Christian College attempts to only use providers/operator services who can provide food that is safe for anaphylactic students
- The college will consider alternative means of providing food for at risk students if there are concerns about whether food provided on camp will be safe for students at risk of anaphylaxis
- The use of substances containing allergens should be avoided at all times
- The Student's EpiPen and Action Plan must be taken on camp in addition to a mobile phone. If there is no mobile phone access, alternative methods e.g., satellite phone will be considered.
- EpiPens should remain close to the students and staff must be aware of its location at all times.
- It is the staff member's responsibility to ensure the adrenaline auto-injector is stored correctly ie within the recommended temperature range and out of direct light. Staff must be aware that they still have a duty of care to the student, even if the student is carrying their own adrenaline auto-injector.
- Students with anaphylactic responses to insects should wear closed-toed shoes and long-sleeve garments when outdoors and are encouraged to stay away from water and flowering plants.
- General use EpiPens are included in Camp First Aid Kits.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

- Consider exposure to allergens when consuming food during travel on bus/plane/etc. and whilst in cabins/tents/dorms/etc.
- Cooking, Arts & Crafts, and Games should not involve the use of known allergens

Camp providers must be contacted and notified in advance of any students with food allergies. College staff should liaise with the camp provider regarding local emergency services in the area and be aware of how to access them i.e. suitability of phone access.

It is the responsibility of the Teacher-In-Charge of the camp or excursion to ensure that relevant medical information, medicines, and equipment are available and that all supervisors and staff members are familiar with those students at risk of anaphylaxis.

If it is indicated on a person's medical form that a potentially lifesaving medication may be required during a trip or excursion, and the person does not bring the medication on the day of departure, he will not be permitted to attend the trip or excursion.

The Staff in charge of the person at risk of anaphylaxis is responsible for knowing the location of the adrenaline auto-injector, and ensuring that in the event of an anaphylactic reaction, the ASCIA Action Plan is followed and the adrenaline auto-injector is administered promptly.

In the event of an emergency involving an Anaphylactic Reaction

School staff with the required training will be responsible for administering emergency care in line with the Anaphylaxis Communication Plan and Emergency Response Procedures.

ANNUAL RISK MANAGEMENT

The Principal or their appointed delegate will complete an annual Risk Management Checklist that continues to monitor the School's obligations in relation to Anaphylaxis Management as required keeping up with any amendments that may occur from time to time.

The Principal or their appointed delegate will ensure compliance with this policy and any matters related to the implementation of the strategies within this policy, which have been created to reduce the risk of an anaphylactic reaction taking place.

THE PARENT/CARER'S RESPONSIBILITIES

It is the responsibility of the parent/carer to:

- Provide an up-to-date colour copy of the ASCIA Action Plan for their child. Plan is to be reviewed by a medical practitioner annually (every year).
- Inform the School if their child's medical condition changes, and if relevant - provide an updated ASCIA Action Plan.
- Provide an up-to-date photo for the ASCIA Action Plan when the plan is provided to the School and when it is reviewed.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

- Provide the School with the correct and in-date medication and adrenaline autoinjector to be stored by the School in line with the student's individual Anaphylaxis Management Plan.

EMERGENCY RESPONSE FOR CASES OF AN ANAPHYLACTIC REACTION

In the event of an anaphylactic reaction, the emergency response procedures in this policy and the First Aid Policy must be followed. First aid must be rendered and the emergency response procedures related to the student's ASCIA Action plan must be followed.

The location of where the anaphylactic reaction is taking place may determine which response needs to be taken.

EMERGENCY RESPONSE FOR ATTENDING TO AN ANAPHYLACTIC REACTION AT SCHOOL

- Lay the child down. Do not allow them to stand or walk. If breathing is difficult, allow them to sit.
- For an insect allergy, flick out the sting, if it is visible.
- Administer the child's personal adrenaline auto-injector, if the child is carrying it. If the child is not carrying their adrenaline auto-injector a student or available adult is to be sent with a verbal message to Reception to obtain assistance. Sick Bay or Office Staff will locate the student's assigned adrenaline auto-injector. If this is not possible then the closest available two (2) spare auto-injectors (provided by the School) and a first aid kit will be obtained and taken to the student.
- The teacher on duty must stay with the student and either use his/her mobile phone to dial "000" (or 112 for mobiles) or send an available student or adult to reception to request them to dial "000"
- The adrenaline auto-injector should be delivered without delay and the ASCIA Action Plan followed (noting the time of adrenaline delivery)
- The secondary adrenaline auto-injector should be ready for use in case the first injection is insufficient and there is no response or improvement after five (5) mins.
- The child's parents/carers should be contacted.

Medications and ASCIA Action plans are taken to any assembly point during times of Emergency Evacuation as per the School's Emergency Management Plan.

RESPONDING TO AN ANAPHYLACTIC REACTION ON SCHOOL TRIPS OR EXCURSIONS OR OTHER EVENTS THAT ARE OFF CAMPUS

All Staff, Casual Relief Staff, or Volunteers responsible for a group/class/team of students should be aware of any serious medical conditions of students in their groups. The teachers-in-charge of sports, excursions

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

and other activities are responsible for ensuring that the Staff internal network and/or the student database (Consent2Go) is checked for any information regarding medical conditions of students in their area of activity. Medical information is uploaded to Consent2Go directly from parents and checked by office staff.

Students at risk of anaphylaxis must provide an in-date adrenaline auto-injector, along with their individual ASCIA Action Plan and any other emergency medication, to the school. These are then stored in a clearly labelled Allergy pack (pencil case), kept in the First Aid Room. Supervising Staff members must collect the student's Allergy pack, which contains these items, prior to attending an excursion, camp or special event.

It is important to be aware that during an anaphylactic emergency, students' thought processes may be adversely affected, and they may be uncooperative or unable to administer their own devices.

In the event of an anaphylactic reaction, staff members must follow the ASCIA Action Plan for anaphylaxis.

- Lay the child down. Do not allow them to stand or walk. If breathing is difficult, allow them to sit.
- For an insect allergy, flick out the sting, if it is visible.
- Administer the child's personal adrenaline auto-injector, if the child is carrying it. If the child is not carrying their adrenaline auto-injector retrieve the adrenaline auto-injector from the first-aid kit.
- The teacher on duty must stay with the student and use his/her mobile phone to dial "000" or "112".
- The adrenaline auto-injector should be delivered without delay and the ASCIA Action Plan followed (noting the time of adrenaline delivery)
- The secondary adrenaline auto-injector should be ready for use in case the first injection is insufficient and there is no response or improvement after five (5) mins.
- The School and the child's parents/carers should be contacted

First Time/Unknown Anaphylaxis
If a student presents with signs and symptoms of a severe allergic reaction, the attending staff member must immediately call 000.

They must inform the Ambulance Service that the College has purchased unassigned Adrenaline Autoinjector Device for emergency treatment. They must also alert the Office and immediately implements the DRSABCD emergency response.

Parents and Emergency services must be notified immediately following the administration of medication.

Where possible, only College Staff with training in the administration of the Adrenaline Autoinjector should administer the student's Adrenaline Autoinjector. However, it is imperative that an Adrenaline Autoinjector

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

is administered as soon as possible after an anaphylactic reaction begins. Therefore, if necessary, the Adrenaline Autoinjector is designed to be adminsitered by any person following the instructions on the student's ASCIA Action Plan.

Anaphylaxis Communication Plan

RESPONSIBILITY

The Principal of Shepparton Christian College is responsible for ensuring that this communication plan has been developed in such a way as to provide information to all school staff, students and parents about anaphylaxis and the school's anaphylaxis policy.

The Principal is also responsible for ensuring that the school staff identified as requiring training are supplied with that training, as well as being briefed twice per year.

RESPONDING TO ANAPHYLACTIC REACTIONS

The Anaphylaxis Communication Plan will include information about what steps will be taken to respond to an anaphylactic reaction being suffered by a student in a classroom, in the school yard, on school excursions, on school camps and special event days.

EMERGENCY RESPONSE FOR ATTENDING TO AN ANAPHYLACTIC REACTION AT SCHOOL

- Lay the child down. Do not allow them to stand or walk. If breathing is difficult, allow them to sit.
- For an insect allergy, flick out the sting, if it is visible.
- Administer the child's personal adrenaline auto-injector, if the child is carrying it. If the child is not carrying their adrenaline auto-injector a student or available adult is to be sent with a verbal message to Reception to obtain assistance. Sick Bay or Office Staff will locate the student's assigned adrenaline auto-injector. If this is not possible then the closest available two (2) spare auto-injectors (provided by the School) and a first aid kit will be obtained and taken to the student.
- The teacher on duty must stay with the student and either use his/her mobile phone to dial "000" (or 112 for mobiles) or send an available student or adult to reception to request them to dial "000"
- The adrenaline auto-injector should be delivered without delay and the ASCIA Action Plan followed (noting the time of adrenaline delivery)
- The secondary adrenaline auto-injector should be ready for use in case the first injection is insufficient and there is no response or improvement after five (5) mins.
- The child's parents/carers should be contacted.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

Medications and ASCIA Action plans are taken to any assembly point during times of Emergency Evacuation as per the School's Emergency Management Plan.

RESPONDING TO AN ANAPHYLACTIC REACTION ON SCHOOL TRIPS OR EXCURSIONS OR OTHER EVENTS THAT ARE OFF CAMPUS

All Staff, Casual Relief Staff, or Volunteers responsible for a group/class/team of students should be aware of any serious medical conditions of students in their groups. The teachers-in-charge of sports, excursions and other activities are responsible for ensuring that the Staff internal network and/or the student database (Consent2Go) is checked for any information regarding medical conditions of students in their area of activity. Medical information is uploaded to Consent2Go directly from parents and checked by office staff.

Students at risk of anaphylaxis must provide an in-date adrenaline auto-injector, along with their individual ASCIA Action Plan and any other emergency medication, to the school. These are then stored in a clearly labelled Allergy pack (pencil case), kept in the First Aid Room. Supervising Staff members must collect the student's Allergy pack, which contains these items, prior to attending an excursion, camp or special event.

It is important to be aware that during an anaphylactic emergency, students' thought processes may be adversely affected, and they may be uncooperative or unable to administer their own devices.

RAISING THE AWARENESS OF VOLUNTEERS AND CASUAL RELIEF STAFF

Volunteers and casual relief staff will be informed of the students at risk of anaphylaxis and their role in responding to an anaphylactic reaction of a student in their care. It is the responsibility of the Daily Organiser and the Principal to communicate this information and to ensure that volunteers and casual relief staff are familiar with their role in how to respond to an anaphylactic reaction of a student in their care.

RAISING THE AWARENESS OF SCHOOL STAFF

All staff will be briefed once each semester by the School's delegated representative, who has up-to-date anaphylaxis management training. The first briefing will take place at the beginning of the year. Briefings will cover information on:

- The School's Anaphylaxis Management Policy
- The School's Anaphylaxis Communication Plan
- The causes, symptoms and treatment of anaphylaxis
- The students identified as being at risk of anaphylaxis
- Student ASCIA Anaphylaxis Action Plans and Anaphylaxis Management Plans (Individual Risk Minimisation Plans)

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

- Where individual student adrenaline auto-injectors are located
- Where the school's general use adrenaline auto-injectors are located
- How to use an auto-adrenaline injecting device (hands-on training using Epipen® training devices)
- The School's first aid and emergency response procedures
- How to respond to an anaphylactic reaction during normal school activities, in the school yard, and across the campus, as well as during off site activites

RAISING STUDENT AWARENESS

Classroom education by teaching staff and information sessions during year level assemblies will highlight the importance of preventative strategies, including the importance of:

- Hand washing
- Cleaning surfaces used for food preparation and eating
- Not sharing food
- Raising peer group awareness of serious allergic reactions
- Ensuring camps, excursion groups, and sporting teams are aware of peer needs in relation to people with severe medical alerts and those at risk of anaphylaxis
- Where suitable having the student with anaphylaxis talk to the class about what it means for them
- How to respond to an anaphylactic reaction during normal school activities, in the school yard, and across the campus, as well as during off site activites

RAISING PARENT/CARER AWARENESS

Where relevant, email messages will be sent home to families advising them of students with life threatening conditions in classes and/or year levels in which their children participate. This is particularly important where an anaphylactic reaction may occur as a result of contact with or the ingestion of a particular food.

Occasional SchoolStream announcements will make parents aware of anaphylaxis, its causes and symptoms and how these should be treated.

Consultation with parents/carers of students with anaphylaxis will be held to develop strategies on reducing the risk, so the student can participate equally in all aspects of their schooling.

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630

Version History:
2026 (This version)
2025
2018
2016
2013
2009

(03)5831 7790
admin@scc.vic.edu.au
www.scc.vic.edu.au
155 Verney Road
Shepparton, Vic. 3630